

TAX PREPAY PROGRAM AGREEMENT

Cheyenne County Treasurer

PO Box 687

St. Francis, KS 67756-0687

I/We, _____, referred to herein as "**PAYER**" agree to Pay to the Order of the Cheyenne County Treasurer, referred to herein as "**PAYEE**" the sum of \$ _____ per monthly installment. Payer agrees to make each payment on or before ___ 5th ___ 20th day of each month beginning _____ . Payee agrees to provide a payment receipt with each **cash** payment. Payments made with a personal check assume the cancelled check to be the receipt. Automatic withdrawal receipts appear as journal entries on monthly bank statements. Payee also agrees to furnish a tax statement to Payer showing the tax amount due for the current year for real estate and personal property taxes. Reminders for monthly payments will not be sent. For the Cash or Check payment methods you may request a 12 month coupon book. Please indicate below the method you wish to use:

Cash _____ Check _____ ACH _____ Ckng _____ Svgs _____

(For Cash & Check Methods only) I want a coupon book: Yes _____ No _____

The above stated amount, based on an estimated tax amount, may not be the exact amount needed to cover the current year's taxes. Any excess amount paid may be credited to the next due date. Any deficit amount will be made up by the Payer. Such deficit amount will be due on the next statutory due date (either December 20th or May 10th for real estate and personal property tax or at the renewal period of the Payer's motor vehicle registration deadline).

When using the automatic withdrawal option of payment, Payer agrees to have the above stated amount withdrawn, by Payee, on the date designated above from:

Bank Name & Address: _____

Bank Routing Number: _____ **Account #:** _____

It is the duty of the Payer to make timely payments. Failure to do so may result in the termination of this agreement and disqualify the Payer from future participation in this program. If there is a need to change the payment amount or date, a signed statement must be received in the Treasurer's office no later than 5 days before the next payment date as per the last signed agreement.

DISCLAIMER: THE COUNTY TREASURER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY INDIVIDUAL APPLICATION OR TO TERMINATE ANY AGREEMENT(S) CURRENTLY IN PLACE. THE COUNTY TREASURER AND CHEYENNE COUNTY SHALL NOT BE HELD RESPONSIBLE FOR MONETARY OR PUNITIVE DAMAGES FOR REJECTING OR TERMINATING AN APPLICATION.

Dated: _____ Signature Payer: _____

Dated: _____ Signature Payee: _____